

TOWN OF MARLBOROUGH AN EQUAL OPPORTUNITY EMPLOYER

JOB TITLE: MAINTAINER

JOB SUMMARY:

Drives truck to transport materials, remove trash, plow, and sand roads. Performs general work in the construction, repair and maintenance of town roads, bridges, grounds and facilities. Operates equipment as assigned.

SUPERVISION RECEIVED:

Works under the general supervision of the Superintendent of Public Works and Public Works Supervisor who assigns work orders verbally or in writing. The Public Works Supervisor reviews work in progress and / or on completion and provides instruction as necessary.

SUPERVISION EXERCISED:

May be required to provide leadership and direction to seasonal or part time help in the absence of a Public Works Supervisor.

EXAMPLES OF DUTIES:

1. Prepares truck, services with fuel, lubricants and accessories. Makes routine safety checks before and after operating a vehicle. Observes vehicle performance and reports malfunctions to the Public Works Foreman. Performs similar tasks when assigned to construction equipment.
2. Operates truck and accessory equipment to plow and remove snow, to sand, and to haul equipment and materials. Dumps, spreads and tamps asphalt for road repairs.
3. On a needs basis, operates equipment such as backhoe, payloader, sweeper, tractor, and various mowers, fields and public areas, to lay and repair pipe, to pave and repair streets and to compact trash.
4. Uses hand tools to repair catch basins, clear culverts, maintain grounds and to perform related repair or maintenance work. Repairs and installs street signs and guiderails. Uses power equipment and hand tools to remove brush, trees, etc.
5. Uses chainsaw, wood chipper and related equipment in general maintenance work.
6. Performs manual work in laying of pipes, patching or resurfacing roads, lifting garbage and trash containers, related construction or maintenance work. Performs flag person duties on road or construction jobs.

7. Operates commercial grass cutting equipment such as ride-on and walk behind mowers, line trimmers, leaf blowers and other equipment to perform landscape maintenance or installation.
8. Makes minor repairs to truck and assigned equipment.
9. Reports work accomplished to Public Works Superintendent or Supervisor.
10. Follows all applicable safety rules and regulations.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. On a needs basis, operates equipment such as backhoe, pay loader sweeper, tractor, and mower to mow roadsides, fields and public areas, to lay and repair pipe, to pave and repair streets and to compact trash.
2. Considerable ability required to operate dump trucks and public works equipment and to perform highway maintenance safely, effectively and efficiently.
3. Ability to operate equipment requiring manual dexterity and mechanical aptitude.
4. Ability to perform preventative maintenance on trucks and construction equipment and to recognize the need for vehicle / equipment repairs.
5. Must have the skills and knowledge generally required to apply common sense understanding to deal with variables and situations that arise.
6. Ability to carry out instructions in written, oral, or diagrammatic form.
7. All employees must be effective team members with the ability to maintain professional and courteous relationships with the public, co-workers and supervisors.

MINIMUM QUALIFICATIONS REQUIRED:

A minimum of a High School Diploma or equivalent and five years of construction, road construction and maintenance and public works operations or an equivalent combination of training and experience.

LICENCE OR CERTIFICATE:

1. CDL Class B, without restrictions E, F, or L.
2. Possess a CT DEP Transfer Station Operators Certification or obtain certification within 1 year of employment.

PHYSICAL EXERTION / ENVIRONMENTAL CONDITIONS:

Sufficient stamina and good health to perform strenuous physical activity/labor. Ability to regularly walk, climb, stand, bend and lift or carry objects weighing up to 100 pounds. Ability to see and hear within normal limits. Employees shall be able to work under and be exposed to varying climatic conditions and disagreeable environmental situations such as inclement weather, snow, rain, heat, cold, dust and grease.