

**TOWN OF MARLBOROUGH - AN EQUAL OPPORTUNITY EMPLOYER
MAINTAINER - DEPARTMENT OF PUBLIC WORKS**

JOB SUMMARY:

Bargaining Unit position; F/T (40 Hours) Regular Hours M-F 7:00am to 3:30pm; Overtime may be required. The maintainer position performs general work in the construction, repair, and general maintenance of all town roads, bridges, grounds and facilities. Drives trucks and equipment as needed to transport materials, remove trash, plow, and sand roads. Operates standard tools and equipment as assigned.

SUPERVISION RECEIVED:

Works under the general supervision of the Superintendent of Public Works and Public Works Supervisor who assigns work orders verbally or in writing. The Public Works Supervisor reviews work in progress and / or on completion and provides instruction as necessary.

SUPERVISION EXERCISED:

May be required to provide leadership or general guidance to seasonal or part-time employees in the absence of a Public Works Supervisor.

EXAMPLES OF DUTIES:

1. Prepares truck, services with fuel, lubricants and accessories. Makes routine safety checks before and after operating a vehicle. Observes vehicle performance and reports malfunctions to the Public Works Foreman. Performs similar tasks when assigned to construction equipment.
2. Operates truck and accessory equipment to plow and remove snow, to treat roads, and to haul equipment and materials. Dumps, spreads and tamps asphalt for road repairs.
3. On a needs basis, operates equipment such as backhoe, pay loader, sweeper, tractor, and various mowers to mow roadsides, fields and public areas, to lay and repair pipe, to pave and repair streets and to compact trash.
4. Uses hand tools to repair catch basins, clear culverts, maintain grounds and to perform related repair or maintenance work. Repairs and installs street signs and guiderails. Uses power equipment and hand tools to remove brush, trees, etc.
5. Uses chainsaw, wood chipper and related equipment in general maintenance work.
6. Performs manual work in laying of pipes, patching or resurfacing roads, lifting garbage and trash containers, related construction or maintenance work. Performs traffic control flagging as needed on road or construction jobs.
7. Operates commercial grass cutting equipment such as ride-on and walk behind mowers, line trimmers, leaf blowers and other equipment to perform landscape maintenance or installation.
8. Makes minor repairs to truck and assigned equipment.
10. Follows all applicable safety rules and regulations.
11. Performs other duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Considerable ability required to operate dump trucks and public works equipment and to perform highway maintenance safely, effectively and efficiently.
2. Ability to operate equipment requiring manual dexterity and mechanical aptitude.
3. Ability to perform routine preventative maintenance on trucks and construction equipment and to recognize the need for vehicle / equipment repairs.
4. Must have the skills and knowledge generally required to apply common sense understanding to deal with variables and situations that arise.
5. Ability to independently carry out instructions in written, oral, or diagrammatic form.
6. All employees must be effective team members with the ability to maintain professional and courteous relationships with the public, co-workers and supervisors.

MINIMUM QUALIFICATIONS REQUIRED:

A minimum of a High School Diploma (or equivalent) and five years of experience in truck driving, road or building construction work, or an equivalent combination of training and experience in truck driving or Public Works construction.

REQUIRED LICENCE OR CERTIFICATE:

1. Current CDL Class B, without restrictions E, F, J, or L.
2. Possess a CT DEEP Transfer Station Operators Certification, or ability to obtain certification within one (1) year of employment.

PHYSICAL EXERTION / ENVIRONMENTAL CONDITIONS:

Sufficient stamina and good health to perform strenuous physical activity/labor. Ability to regularly walk, climb, stand, bend and lift and move objects weighing up to 80 pounds without assistance. Ability to see and hear within normal limits. Employees shall be able to work under and be exposed to varying climatic conditions and disagreeable environmental situations such as inclement weather, snow, rain, heat, cold, dust and grease.

Please Note: This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change.

	None	Under 1/3	1/3 to 2/3	Over 2/3
Outdoor Weather Conditions / Storms				X
Work in high, precarious places			X	
Work with toxic or caustic chemical			X	
Work with fumes or airborne particles			X	
Non weather related –extreme heat/cold			X	
Work near moving mechanical parts				X
Risk of electrical shock		X		
Vibration			X	
Other- uneven grounds and building sites			X	
Other – Driving/working in adverse weather conditions			X	

Physical Activity

	None	Under 1/3	1/3 to 2/3	Over 2/3
Standing				X
Walking			X	
Sitting			X	
Talking & Hearing				X
Using hands/fingers to handle/feel			X	
Climbing or balancing			X	
Stooping, kneeling, crouching, crawling			X	
Reaching with hands and arms				X
Smelling			X	
Bending, pulling, pushing				X
Other-Drive/Plow in adverse conditions			X	

Lifting Requirements

	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds			X	

Up to 25 pounds			X	
Up to 50 pounds			X	
Up to 80 pounds			X	
Up to 100 pounds		X		
Over 100 pounds (with assistance)		X		

Noise Levels

	None	Under 1/3	1/3 to 2/3	Over 2/3
Very Quiet (forest, isolation booth)	X			
Quiet (library, private office)		X		
Moderate noise (computer, light traffic)		X		
Loud Noise (heavy equipment/traffic)				X
Very Loud (jack hammer work)			X	

Vision/Hearing Requirements

- Close vision (i.e. clear vision at 20 inches or less)
- Distance vision (i.e. clear vision at 20 feet or more)
- Color vision (i.e. ability to identify and distinguish colors)
- Peripheral vision (i.e. ability to observe an area that can be seen up and down, or left and right while the eyes are fixed on a given point)
- Depth perception (i.e. three dimensional vision, ability to judge distances and spatial relationships)
- Hearing corrected to normal limits