

**Board of Finance
Marlborough Senior Center
Regular Meeting
August 10, 2016
7:00 P.M.**

Call to Order

Chairman Knowlton called the meeting to order at 7:02 p.m. Present were regular members Doug Knowlton, Cliff Denniss, Ken Hjulstrom, Susan Leser and Dieter Zimmer. Alternate Midge Denno was seated for Erik Young. Also present was alternate Riva Clark.

Additions to the Agenda

None

Public Comments

Chairman Knowlton introduced and welcomed our two new Board members, Dieter Zimmer (regular member) and Riva Clark (alternate).

New Business

Year End Transfers

The Board was handed the year-end transfers to approve at the meeting. First Selectman Traversa apologized because she was under the impression her assistant had emailed these to the Chairman to send out before the meeting. Hayley Wagner, Assistant Treasurer, told the Board that the BOS transferred around \$9,000 at their meeting. Ms. Wagner also said that they will not know how much surplus there is until the auditors have completed the audit, but she believes there will be about \$200,000 in the general fund. Over \$42,000 had to be transferred into the Resident State Trooper (RST) account which was transferred out of the Public Works payroll. The account was low due to the town having to pay 85% instead of 75% of the costs, plus the RST received increases. The fire department needed more money for technology refresh for new software to be compatible with our new Tolland Communications Emergency Center. The BOS also requested \$9,500 be transferred into a new account to pay for the Certified Operator (Stavens Brothers) for the municipal water system. This is currently in the school budget, but the town will be paying this from now on due to other businesses connecting.

MOTION: Ms. Leser made a motion, seconded by Mr. Denniss, to approve the requested year end transfers from the BOS for a total of \$86,710.

DISCUSSION: Mr. Hjulstrom said he could not vote for this since he did not have any time to review these before tonight.

VOTE: Yes: Knowlton, Denniss, Zimmer, Leser, Denno

No: None

Abstained: Hjulstrom

Motion passed 5-0-1

Blum Shapiro Invoice

Mr. Hjulstrom made a motion, seconded by Ms. Denno, to approve the payment of the invoice for \$6,000 dated 7-6-16 from Blum Shapiro for work on the financial statements.

VOTE: All voted in favor of the motion.

Annual Report

Mr. Knowlton will draft the BOF annual report. Email your input to him. He will bring a draft to the next meeting.

September 14 Meeting Location

Due to Open House at the school on this night, the Board will need to meet in a different location. Mr. Knowlton will try to reserve the Senior Center again.

Unfinished Business

Dime Oil Contracted Price Results for FYE 6/30/16

Due to the mild winter, the town did not need all the oil they thought they would need so the company bought back some of oil at a cost to the town. There was no discussion on this as the Chairman had emailed this to the Board member previously.

Reports

Monthly Financial Reports

There was a short discussion about building up the CNR fund by establishing a policy concerning year end surpluses. The undesignated fund balance has become very low in recent years which effect our bond rating. Chairman Knowlton would like everyone to come to the next meeting ready to have an intelligent discussion on this.

Capital Projects

Mr. Knowlton gave the Board the tracking updates on the South Main Street, Austin Road, and Phase 2 Water System projects. Mr. Hjulstrom said that he likes these updates.

Liaison Reports

Local BOE – Mr. Denniss said the Board met in June and had a PowerPoint presentation on the foreign language program. The MES Foundation is disbanding and their funds will go into the activities fund. The kindergarten class enrollment is at 60 students. They received 80 applications for the PE position and have narrowed it down to ten applicants.

Ms. Traversa said that they have advertised for a full time constable instead of many part time positions. The applications are due by 8/23/16.

WPCA – Mr. Denniss reported that all the sewer mains in the road and all the manholes are in. The laterals are now being put in and 54 grinder pump chambers are in the ground.

Correspondence

Mr. Knowlton passed around a letter of agreement from Blum Shapiro that explains what they will be doing for the audit.

Mr. Denniss had some correspondence to discuss. This was regarding Mr. Hjulstrom's posts on the Concerned Citizens for Marlborough Development blog. Mr. Denniss said that his comments regarding a new gas station in town indicates that he does not support local businesses. Mr. Hjulstrom discussed on the blog the mill rate increase for vehicles and therefore criticized the BOF against their vote to assess vehicles the same as real estate. Mr. Hjulstrom mentioned a silent protest to pay the lower taxes on cars. Mr. Knowlton stopped the discussion. Mr. Hjulstrom said he believes in freedom of speech.

Approval of Minutes

Ms. Denno made a motion, seconded by Ms. Leser, to approve the minutes of the **April 13, 2016** meeting with the follow change:

The third paragraph, Mr. Hjulstrom made the motion and it should be changed to Ms. Leser seconded the motion.

VOTE: All in favor, except for Mr. Zimmer who abstained due to not being a board member at the time of the meeting. Motion passed.

Mr. Denniss made a motion, seconded by Ms. Leser, to approve the minutes from the **May 9, 2016** special meeting as submitted. All voted in favor, except for Mr. Zimmer who abstained. Motion passed.

Ms. Leser made a motion, seconded by Mr. Denniss, to approve the minutes of the **May 11, 2016** regular meeting with the following change:

RST should be spelled out Resident State Trooper. Due to there not being a quorum present, these minutes were informational only.

VOTE: All in favor except for Knowlton and Zimmer who abstained. Motion passed.

Ms. Leser made a motion, seconded by Ms. Denno, to approve the minutes of the **June 15, 2016** special meeting with the following change:

Beard should be Board.

VOTE: All voted in favor of the motion, except for Mr. Zimmer who abstained. Motion passed.

Public Comments

There we no public comments.

Executive Session

The Board went into Executive Session at 8:20 p.m. The Board came out of Executive Session at 8:55 p.m.

Adjournment

Ms. Denno made a motion to adjourn at 8:55 p.m. Ms. Leser seconded the motion. It passed unanimously.

Respectfully submitted,

Deborah Rihm
Board Clerk