

**Marlborough Board of Education**  
**MINUTES**

**Policy Subcommittee Meeting**  
**Thursday, March 24, 2016**  
**Elmer Thienes-Mary Hall School – Office Conference Room**  
**6:30 p.m.**

**UNAPPROVED DRAFT**

1. Call to Order: The meeting was called to order at 6:30 p.m.  
  
Members Present: Louise Concodello, Judithe Kaplan, Betty O'Brien, Sue Rapelye and Wes Skorski  
  
Administration: David Sklarz, Superintendent
2. Review and Discuss Policy #3541, Student Transportation  
  
Dr. Sklarz distributed the recommended wording regarding the dropping off of kindergarten and grade 1 students at the bus stop if no parent/guardian is visible. The sub-committee discussed that since prior approval must be in writing to consider including 4<sup>th</sup> graders, along with 5<sup>th</sup> and 6<sup>th</sup> grade siblings, be designated in the absence of a parent/guardian. The sub-committee also discussed morning bus pick-up. The committee will continue discussion of this policy at their next meeting.
4. Plan Next Meeting Date and Future Agenda  
  
The next meeting of the committee is scheduled for Thursday, April 28, 2016 at 6:00 p.m. to review and discuss the packet of new proposed policy revisions distributed at the meeting.
4. Adjournment - The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Louise Concodello  
Board Secretary