

## Request for Vendor's Permit

The following information is requested in order to apply for a vendors permit in the Town of Marlborough. This information is to be provided to:

Town Clerk's Office  
P.O. Box 29  
26 North Main Street  
Marlborough, CT 06447

Completion of Peddlers Permit Application.

\$100.00 application fee payable to the Town of Marlborough.

A copy of each peddlers drivers license and registration if vehicle being used, along with a description of the vehicle.

A certificate of insurance.

Full name and description of the applicant and names of all Partners if a partnership or corporation. Permanent home address and business address of applicant. A description of the nature of the business and any goods to be sold.

Each applicant and any helpers will be required to obtain a criminal history obtained from the State of Connecticut Department of Public Safety. This requires a processing fee and is separate from the fee for the Town of Marlborough.

<http://ct.gov/dps/cwp/view.asp?q=2154&q=294426>.

Upon successful completion, you will be presented with the following:

Vendor card or button

Vender Permit

If you have any questions, you may contact me at 860-295-6206.

Sincerely,

Nancy W. Dickson  
Town Clerk

**TOWN OF MARLBOROUGH**

**VENDING PERMIT**

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Applicants Employer

\_\_\_\_\_  
Address of employer

\_\_\_\_\_  
Vehicle description  
Make & Model

\_\_\_\_\_  
Driver's  
License #

\_\_\_\_\_  
Marker # & State

\_\_\_\_\_  
Description of goods sold/nature of business

Sample copy of all Materials \_\_\_\_\_

Certificate of Insurance \_\_\_\_\_

Background Check \_\_\_\_\_

\_\_\_\_\_  
Town Clerk  
Town of Marlborough

\_\_\_\_\_  
Date Issued

Fee: \$100.00 \_\_\_\_\_

Expiration Date: December 31<sup>st</sup>.