

**TOWN OF MARLBOROUGH  
AN EQUAL OPPORTUNITY EMPLOYER**

**JOB TITLE:**            **PART-TIME TRANSFER STATION ATTENDANT**

**JOB SUMMARY:**

Performs manual labor to assist the public with all trash disposal and provides information concerning recycling and transfer station regulations and procedures. Performs general maintenance work for all town properties to keep the grounds, facilities and equipment, safe, clean and well maintained. Performs manual labor as assigned.

**SUPERVISION RECEIVED:**

Works under the general supervision of the Transfer Station Supervisor who assigns work orders verbally or in writing.

**SUPERVISION EXERCISED:**

None

**EXAMPLE OF DUTIES:**

1. Provides information to the public on Transfer Station operations / regulations and assists them with trash disposal.
2. Follows all applicable safety rules and regulations.
3. Performs other duties as required.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:**

1. Ability to carry out instructions furnished in written, oral or diagrammatic form.
2. Must have the skills and knowledge generally required applying common sense understanding to deal with variables and situations that arise.
3. All employees must be effective team members with the ability to maintain professional and courteous relationships with the public, co-workers and supervisors.

**MINIMUM QUALIFICATIONS REQUIRED:**

A minimum of a valid Connecticut driver's license.

**PHYSICAL EXERTION / ENVIRONMENTAL CONDITIONS:**

Sufficient stamina and good health to perform strenuous physical activity / labor. Ability to regularly walk, climb, stand, bend and lift or carry objects weighing up to 100 pounds. Employees shall be able to work under and be exposed to varying climatic conditions and disagreeable environmental situations such as: inclement weather, snow, rain, heat, cold, dust and grease.

